

HOW DO I APPLY TO STUDY ABROAD?

1. Attend a study abroad fair or information session to gather information about study abroad options for semester and summer programs
2. Make an appointment with the Department of International Studies to pick up additional brochures and gather information. To make an appointment please email:

Emily Sipe, International Studies Program Manager
esipe@cu-portland.edu

3. Once you have chosen a program, make a follow-up appointment with Emily Sipe, to discuss your choice and how the selected study abroad program fits with your academic plan. You will be given [four study abroad application forms](#) for Concordia including the following:
4. **Concordia Study Abroad Application and International Off-Campus Study Student Agreement:** These two forms should be filled out and returned to the Department of International Studies.
5. **Cost Estimate Worksheet:** This is your financial form that will be filled out during your appointment with Emily. This form must be signed by the Department of International Studies prior to you taking it to your financial aid advisor. *If you plan to use financial aid to fund your study abroad program, you must supply your financial aid advisor with this signed form.* No institutional aid will be available for study abroad, but government grants and loans could be available.
6. **Study Abroad Course Evaluation Request:** Meet with your academic advisor to discuss desired courses and obtain his or her signature. Then return the form to the Department of International Studies for processing. The form will then be sent to the Registrar's office.

PLEASE NOTE: The above information outlines the CU study abroad paperwork process. However, most study abroad programs will require an additional application process directly with the program provider, usually online.

IMPORTANT INFORMATION

- Students applying for study abroad must be in [good academic standing](#). This means the student can not currently be on academic probation.
- Specific programs also have GPA requirements. Check individual programs for those requirements.
- **Fees:** In addition to the program fees and tuition, all students studying abroad will be assessed a **\$250 study abroad fee** in an affiliated program or a **\$500 study abroad fee** in a non-affiliated program. The fee will be assessed on your Concordia semester bill.

AFFILIATED PROGRAMS

Concordia University has an affiliation with the following programs:

AHA www.aha-intl.org	IPSL http://www.ipsl.org/
AIFS www.aifsabroad.com	GlobaLinks http://www.globalinksabroad.org/
UDLA www.udlap.mx	ISA http://studiesabroad.com/
Veritas http://www.veritasabroad.com/	IE3 http://ie3global.ous.edu/

NON-AFFILIATED PROGRAMS

Students who select a program other than those which are affiliated must consider the following:

1. The program must grant credit through a [U.S. university which is accredited](#) for those courses to be considered as transfer credits. Concordia cannot accept credit or give financial aid for students attending a foreign university which we do not have a formal agreement with.
2. Students will be responsible for submitting all necessary information for determination of transfer credit. This may include course descriptions and syllabi.