

MBA International Application

» Use this checklist to ensure you provide all the information required to be considered for admission to Concordia University



CONCORDIA
UNIVERSITY

All items must be submitted prior to being accepted into the MBA Program:

- Completed MBA Graduate Application with payment of \$50.00 (US currency) non-refundable application fee
- Statement of Financial Guarantee form completed by your financial sponsor and sponsor's bank dated within 90 days of the application date, showing that you or your sponsor have sufficient funds to pay for tuition and fees*
- Current copy of your passport
- Letter of intent which represents relevant information about your previous experience
- Curriculum Vitae (CV) that provides a history of professional experience
- Two letters of recommendation from former academic instructors or employers/supervisors
- Official copy of transcripts from all previously attended high schools, language schools, colleges and/or universities - transcripts in languages other than English must be accompanied by an English translation
- Completed Certificate of Immunization form*
- Complete Health History form*
- All applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL), **or** the International English Language Testing System Test (IELTS), **or** pass ELS level 112 at ELS Language Center (www.els.edu).

Our TOEFL code is 4079. The minimum score for the TOEFL is as follows:

- » 550 Paper-base test, **or**
- » 213 Computer-base test, **or**
- » 80 Internet based test

The minimum score for IELTS is 6.5

- Submit your GMAT, GRE results, or Professional Portfolio (see MBA Admission Portfolio Sheet)*

* You may download these forms at www.concordiamba.com

send your application to Concordia University:

by mail:

CONCORDIA UNIVERSITY-PORTLAND OFFICE OF ADMISSION
2811 NE HOLMAN STREET PORTLAND, OR 97211

by email:

INTERNATIONAL@CU-PORTLAND.EDU

by fax:

1-503-280-8531

PLEASE TURN IN YOUR APPLICATION AS A COMPLETE PACKET. DO NOT TURN FORMS IN SEPARATELY.

Upon receipt of the above documents, your complete file will be reviewed for acceptance. An I-20 cannot be issued until all items have been received and admission granted.

FOR MORE INFORMATION, PLEASE CONTACT THE OFFICE OF ADMISSION:

503-280-8501 • 800-321-9371 • INTERNATIONAL@CU-PORTLAND.EDU • WWW.CONCORDIAMB.A.COM