GETTING STARTED

1. GET REGISTERED!
   ☐ Once you have submitted your tuition deposit, you can schedule a registration appointment to reserve your CU classes for next year! Just call Student Services at 503-280-8512 to make your phone or in-person appointment.

2. MY.CU
   ☐ Visit https://myprofile.cu-portland.edu/
   ☐ Click the “Create An Account” tab.
   ☐ Use the second option and enter your CU student ID (e.g. G00123456).
   ☐ Follow the prompt to answer questions and set up your account.
   ☐ My.CU contains your official class schedule, financial aid information, and your contact information. It is always your responsibility to make sure that the information in My.CU is correct.

3. CONCORDIA NETWORK ACCOUNT
   ☐ After setting up your My.CU account, you will receive an e-mail regarding your Concordia Network Account. Follow the instructions in the e-mail to set up your Network Account.
   ☐ Your Network Account gives you access to Blackboard, Concordia University’s online course management system. You will log into Blackboard to take your Math Placement Evaluation, and some classes may require you to use the Blackboard system as a part of the course.

4. MATH PLACEMENT EVALUATION
   ☐ After setting up your Concordia Network Account, you will receive an additional e-mail with instructions on how to take your Math Placement Evaluation (you should receive this e-mail within 24 hours of setting up your Network Account).
   ☐ The Math Placement Evaluation covers the following topics:
     - **Section 1 (Questions 1-8):** Arithmetic of signed numbers, algebraic expressions, solving equations
     - **Section 2 (Questions 9-16):** Introduction to functions, solving linear equations, Cartesian graphing
     - **Section 3 (Questions 17-24):** Exponential expressions, polynomial expressions, factoring polynomials, solving quadratic equations with rational roots
     - **Section 4 (Questions 25-32):** Simplifying radical expressions, solving quadratic equations, simplifying a variety of rational expressions
   ☐ www.Math.com is a website that you might find helpful for reviewing the concepts above. This is not a Concordia University website, but it is a good resource for reviewing terminology and solving practice problems.
   ☐ When you are ready, log into your Blackboard account and take the Math Placement Evaluation. Make sure that you have a scratch paper, a pen or pencil, and a calculator ready. Also, keep in mind that you have 90 minutes to take the evaluation and only get to take the evaluation once, so make sure that you are in a quiet space where you will not be interrupted.

5. ACADEMIC ADVISING
   ☐ As an undergraduate student at Concordia University, you have five academic advisors, who can assist you with class registration, will help you create an academic roadmap, and who will be a great resource for you.
   ☐ You may reach an academic advisor by calling the Advising Line at 503-493-6547 or stopping by Student Services.
Welcome to Concordia University!

After confirming your spot at Concordia University with your tuition deposit, an important next step will be taking your Math Placement Evaluation. Please read the following information carefully; it explains what this evaluation entails and how it impacts your academic path at Concordia University:

- The Math Placement Evaluation at Concordia University is designed to ensure that new students register for the math course(s) appropriate for their current ability level. Students might place directly into college algebra (MTH 123) or they might place into a Math Lab Course (MTH 094, MTH 095, MTH 096, or MTH 097), which are designed to prepare students for MTH 123.

- All new students are required to complete the Math Placement Exam. There are only a few exceptions to this, so double check with your academic advisor if you are not sure if you need to take the evaluation.

- The Math Placement Evaluation is available online for new students, so you don’t have to worry about making an extra trip to campus or scheduling an appointment!

- Students are given just one attempt at the Math Placement Evaluation. Therefore, it is really important to review college algebra beforehand. Many students planning to pursue a science major (Nursing, Biology, Chemistry, Exercise & Sport Science, etc.) have taken pre-calculus or calculus while in high school, and it may have been a few years since you even looked at an algebra book. These students are especially rusty on algebraic concepts, so reviewing algebra before taking your evaluation is really important.

- Below is a breakdown of the Math Placement Evaluation:

  **Section 1: Questions 1-8**
  Arithmetic of fractions, arithmetic of signed numbers, algebraic expressions, and solving equations

  **Section 2: Questions 9-16**
  Introduction to functions, solving linear equations, and Cartesian graphing

  **Section 3: Questions 17-24**
  Exponential expressions, polynomial expressions, factoring polynomials, and solving quadratic equations with rational roots

  **Section 4: Questions 25-32**
  Simplifying radical expressions, solving quadratic equations, and simplifying a variety of rational expressions

- [www.Math.com](http://www.Math.com) is a website that you might find helpful for reviewing the concepts above. This is not a Concordia University website, but it is a good resource for reviewing terminology and solving practice problems

- If you are a Nursing, Biology, or Chemistry major, your results on the Math Placement Evaluation can determine whether you will need 4 or 5 years to complete your degree at Concordia University:
  - Students who place into college algebra (MTH 123) may complete their degree in 4 years.
  - Students who need to complete 1 or 2 Math Lab Courses before college algebra may complete their degree in 4 years (with Summer 2015 courses) or 5 years (with no Summer 2015 courses).
  - Students who need to complete 3 or 4 Math Lab Courses before college algebra may complete their degree in 5 years.

- All Nursing, Biology, or Chemistry students should complete their Math Placement Evaluation before **May 1, 2015**. Then, if the student needs to complete 1 or 2 Math Lab Courses, he or she will have the option to complete those courses over the summer.