



Concordia University
2011 Annual Security
&
Fire Safety Report

MISSION STATEMENT

Concordia University is committed to the safety and welfare of all campus members and visitors. Concordia University has adopted a series of policies and procedures designed to ensure that every possible precaution is taken to protect persons and property on campus.

The mission of the Concordia Public Safety Department is to maintain and improve campus livability by working with students, staff, and faculty to preserve life, promote a safe environment, respond to emergencies, maintain human rights, protect property, and promote individual responsibility and campus commitment.



PUBLIC SAFETY

The Director of Public Safety reports to the Dean of Students. The Concordia University Public Safety Department works closely with all University departments to ensure that safety and security procedures are uniformly conveyed in a clear and consistent manner to the entire campus community. The Public Safety Department offices are located in Hagen Center.

CRIME REPORTING

Campus Public Safety officers submit written police reports which are transmitted to the Portland Police Bureau. They maintain all crime statistics occurring on or near the campus in their Portland Police Data System (PPDS). They routinely forward these reports and statistics to the Oregon Law Enforcement Data System (LEDS), the Oregon Department of Motor Vehicles (DMV) and the National Crime Information Center (NCIC).

All criminal activity, safety or medical emergencies, and suspicious circumstances should be reported immediately by calling Public Safety at 280-8517 or 911. Additionally, persons may come to the Public Safety Office to report crimes on a voluntary, confidential basis. Confidential reports will be included in the University's annual crime statistics. If a student is a victim of a crime which occurs in or on non-campus buildings or property, but not within the same reasonably contiguous geographic area of the University, and is used in direct support of, or in relation to, the institution's educational purpose, they must report the crime to Public Safety to ensure inclusion of the crime in the annual crime statistics. Those statistics will be added to the Portland Police Bureau and Student Services statistics forwarded to and compiled for this report by the Public Safety Department.

The Director of Public Safety and other Public Safety staff offices are located in Hagen Center.

EMERGENCY NUMBERS:

Concordia Public Safety: x8517 (280-8517)

Portland Police Bureau: 911

NON-EMERGENCY NUMBERS:

Concordia Public Safety: x8535 (280-8535)

Portland Police Bureau: 823-3333

SECURITY AND ACCESS TO CAMPUS FACILITIES

All campus academic and administrative buildings are unlocked each morning and locked each evening by Public Safety personnel. The University has installed electronic control locks in some buildings and residence halls where they can be secured, unlocked, and monitored automatically. Authorized people may enter using their access card during the authorized hours. University apartments and residence rooms are individually keyed and those keys are issued to the residents by Student Services. Public Safety Officers and Resident Assistants patrol and respond to security, safety, and livability issues.

The Physical Plant Services Department maintains buildings and grounds with a concern for safety. They provide access cards to authorized outside maintenance company personnel, but only during maintenance visitation hours.

FEDERAL CAMPUS CRIME AWARENESS AND CAMPUS SECURITY ACT

This brochure and summary of policies have been provided in an effort to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (1990; last amended 1998) and the Drug-Free Schools and Communities Act Amendments of 1989 (PL101-226). Information is reviewed and updated annually. If you have information you want included or have questions, comments or remarks, please contact the Department of Public Safety's Director at (503) 280-8535.

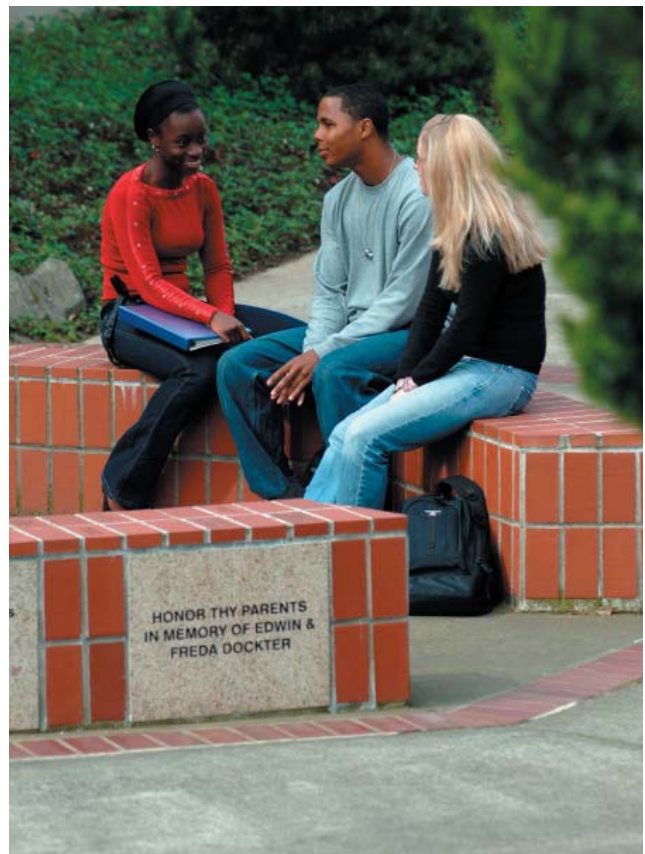
REGISTERED SEX OFFENDER INFO

Information concerning registered sex offenders may be obtained by contacting the Sex Offender Registration Unit of the Oregon State Police at 503 378-3720, extension 4429. By providing the Zip Code of Concordia University (97211), the Oregon State Police will be able to provide a list of supervised and non-supervised registered sex offenders in the immediate area.

POLICE AUTHORITY

The members of the Concordia University Public Safety Department cooperate fully with members of the Portland Police Bureau, the Multnomah County Sheriff's Office, the District Attorney's Office of Multnomah County, and other local and federal law enforcement agencies. Crime reports are taken and written by members of the Public Safety Department and are forwarded to those agencies.

Public Safety full time officers are certified as Private Security Officers by Oregon's Department of Public Safety Standards and Training. Arrest powers are granted by the Oregon Legislature. See Oregon Revised Statutes (ORS) 133.005, 133.220, 133.225, 161.249, 161.255 and other applicable laws that were enacted to assist private security and campus law enforcement.



*Officers and student officers
of the Concordia Public Safety Department
are not armed.*

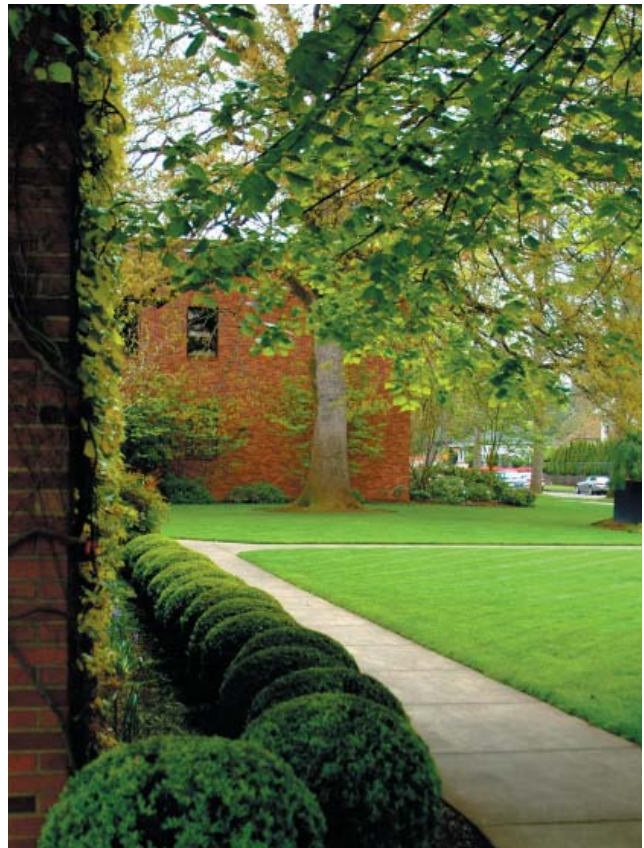
Public Safety Department Officers are responsible for all safety and security services to the University campus. This includes all crime report investigations, medical emergencies, fire emergencies, traffic and other accidents that occur on campus. Their duties also include the enforcement of all University policies.

D RUG AND ALCOHOL POLICY

Concordia University would be remiss in its duty to provide for both its students and the well being of its employees if it did not take a strong stand against illegal drugs, the abuse of alcohol, and the other harmful substances. There is to be no possession, transportation, distribution, manufacture, consumption or sale of alcohol or illegal mood altering substances on property owned or controlled by the University, or as part of any university activities. This standard of conduct applies to all students, staff, faculty, conferees, guests and visitors. Disruptive or self-abusive behavior including intoxication and display or storage of alcoholic beverage containers anywhere on campus is considered a violation. This policy reflects our conviction that the use of these substances within the context of this community is inappropriate for moral, educational, and developmental reasons.

Sanctions imposed for any violations of University policies or standards of conduct include one or more of the following :

- warnings,
- probation,
- academic suspension,
- requirement of an evaluation by a certified professional and follow-up treatment as prescribed



CRIME PREVENTION

The cooperation and involvement of the entire campus community in campus crime prevention is absolutely necessary. The Public Safety Department is committed to more than just reacting to reported suspicious activity, crimes or requests for escort services. It also attempts to deter the opportunity for criminal activity. Public Safety provides timely notice to the campus community on crimes considered threats to security by issuing e-mail alert messages and posting alerts in residence hall and building common areas.

The Public Safety Department coordinates with Student Services to provide presentations to the campus community on criminal activity and crime prevention.

ESCORT PROGRAM: Officers will provide escorts to students, faculty, and staff to and from their vehicles or buildings.

PRESENTATIONS: Crime prevention presentations, materials, and reports are made to groups upon request and during student and staff orientations.

WOMEN STRENGTH CLASSES: These classes are free and designed for teens and adult women. You may register by calling 823-0296.

BROCHURES/PAMPHLETS: Crime prevention materials are available upon request at the Public Safety Office and in the Student Services Office. Materials include topics of rape, date rape, suicide, drug laws, alcohol, carjacking, how to protect your car, first aid, university emergency procedures, and others.

- requirement to complete an educational workshop,
- requirement to participate in other special educational programming,
- referral for prosecution, and
- separation from the University.

Students, staff, and faculty should refer to the student, staff, or faculty handbook for further information. Student Handbooks are available through Student Services. Faculty and staff may obtain a handbook from the Director of Human Resources. Concordia University intends to extend support and assistance to individuals who encounter problems resulting from misuse of, or addiction to, alcohol and other drugs.

While sanctions are outlined to assure clarity about the consequences the university may invoke, it is hoped that intervention with a student or employee will be a cooperative effort in which the university's offer of help will be met with a willingness on the part of the individual to secure needed assistance. Students need to contact the nurse, counselor, or Student Services personnel for assistance. To further this intent in the case of employees, and their families, refer to your health plan for assistance or check with Pam Peters in HR.

In compliance with the Drug-Free Campus Schools Act the University provides the following: Driving under the influence of intoxicants can occur with a .08 blood alcohol concentration. For drivers under 21, any detectable alcohol in the bloodstream is grounds for losing your driver's license.

Adults can be convicted of misdemeanors, subject to fines, and in some situations be jailed for providing a minor with alcohol.

For a complete list of applicable legal sanctions and health risks associated with alcohol and illegal drugs, please contact the Public Safety Office for a brochure covering these topics.



Concordia University Campus Crime Statistics

Crime	2008				2009				2010				2011			
	A	B	C	D	A	B	C	D	A	B	C	D	A	B	C	D
Homicide:																
Murder/Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses:																
Forcible	2	2	0	0	0	0	0	1	0	0	0	0	4	4	0	0
Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	1	0	0	1	0	0	1	0
Aggravated Assault	0	0	0	1	0	0	0	1	0	0	0	2	0	0	1	0
Burglary	2	2	0	6	5	3	0	1	1	1	0	5	1	1	0	0
Motor Vehicle Theft	0	0	1	2	0	0	3	1	0	0	0	1	3	0	2	1
Arson	0	0	0	1	0	0	0	1	1	0	0	0	1	0	0	0
Disciplinary Referrals:*																
Liquor Law Violation	52	52	0	0	75	75	0	1	30	30	0	1	9	9	0	1
Drug Law Violation	1	1	0	0	4	4	0	0	2	2	0	1	5	5	0	0
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crime:**																
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Legend:

A: On campus (includes B) / B: Residence Halls / C: Public Property / D: Non-campus Property

*One arrest was made for these violations during 2010

**Only hate crimes involving a Clery Act offense or bodily injury

Information Sources: Data from the Portland Police Data System (Portland Police Bureau's Planning and Support Division) and Concordia University's Student Services and Public Safety Offices.



CONCORDIA
UNIVERSITY

Department of Public Safety
Hagen Center
2811 NE Holman Street
Portland, Oregon 97211-6099

Emergency: (503) 280-8517
Business: (503) 280-8535

Higher Education Opportunity Act Campus Fire Safety Annual Compliance Report

Reporting Year 2011

Overview

The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Concordia University.

General Statement of Concordia University Resident Housing

At Concordia University all residence halls (East, Holman, Weber, Elizabeth, and Neils) are covered with a fire detection system, and all but Neils have a fire suppression system. There are fire extinguishers present in all halls, and East and Holman Halls are alarm monitored.

Residence Hall Fire Drills

Fire drills are held once a semester for each residence hall. Fire drills are a supervised evacuation of a hall or building for a fire. The fire drill is scheduled by Student Services in conjunction with the Department of Public Safety, and the Portland Fire Bureau. The supervised fire drill is scheduled at the beginning of the semester.

Emergency procedures in case of a fire are posted in each resident room telling what action to take and where to assemble.

Fire Life Safety Education

Residence life policy on fire safety is to prohibit smoking, open flames, usage of open element appliances, candles with burned ends, propane grills, charcoal BBQ's, and space heaters.

Residence life policy on evacuation from residence halls is in the student handbook, and is discussed with residents when they move into the halls. Fire safety inspections are conducted periodically to ensure residents are abiding by all fire safety regulations.

Reporting a Fire

Students reporting a fire should contact Public Safety. If the fire event is no longer a danger they should contact the RA to report the incident to Public Safety.

Fire Log

A fire log is kept at the Public Safety Department open to the public during normal business hours.

Statistics and Reports of on-campus student housing fire(s)

During the calendar year of 2011, 2 fire(s), fire related injuries, or property damage were reported in Concordia University residence halls.

Yearly Fire Related Damage Report:

2011 Two reportable incidents

Residence Hall	Total Fires in Each Bldg	Date/Time of Incident	Cause of Fire	Injury requiring treatment at medical facility	Number of Deaths related to the fire	Value of Property Damage caused by the fire
East Hall	0	NA	NA	0	0	0
Holman Apts.	0	NA	NA	0	0	0
Weber Hall	0	NA	NA	0	0	0
Elizabeth Hall	0	NA	NA	0	0	0
Coates Hall Room 104	1	6/7/2011 2255hrs	oven	0	0	\$1000-2000
Neils A Block	1	3/14/2011 1600hrs	skillet	0	0	0

Residence Hall Fire Safety Systems

Residence Hall	Fire Detection System (Smoke, Heat, Ion)	Fire Suppression System	Fire Extinguishers present	Redundant Monitoring System	Fire Drills Each year
East Hall	Yes	Yes	Yes	Yes	2
Holman Apts.	Yes	Yes	Yes	Yes	2
Weber Hall	Yes	Yes	Yes	No	2
Elizabeth Hall	Yes	Yes	Yes	No	2
Neils Hall	Yes	No	Yes	No	2

Fire Safety Improvements and Upgrades

Concordia University annually reviews the fire systems in our residence halls and will make upgrades, repairs, or revisions when problems are identified.

MISSING STUDENT NOTIFICATION POLICY:

In the interest of student safety and in accordance with the Higher Education Opportunity Act, Concordia University has developed this policy to provide procedures for reporting, investigating and making emergency notifications regarding any resident student who is believed to be missing.

DEFINITIONS:

- A. Resident Student: For purposes of this policy, a student who resides in on-campus housing under a housing contract and is currently enrolled at the University.
- B. Missing - For purposes of this policy, a Resident Student may be deemed missing if it is reported to the appropriate University official/office (Concordia's Office of Public Safety, Student Services, or the Dean of Students) that the student has been unreachable via personal contact, telephone, e-mail, or other means of electronic communication for 24 hours or more *and* he or she is overdue in reaching home or campus for more than 24 hours past their expected arrival and a check of their residence supports that determination. A Resident Student may also be considered missing if he or she is overdue in reaching home, campus or another specific location past their expected arrival and additional factors lead University staff to believe he or she is missing.

If you believe a student is missing, you should notify the appropriate University official/office as soon as possible (Concordia's Office of Public Safety at 503-280-8517, Student Services at 503-280-8512, or the Dean of Students at 503-493-6286).

Any report of a missing resident student will be referred immediately to the Office of Public Safety and investigated by appropriate University personnel under the coordination of the Director of Public Safety or Dean of Students (alternate if necessary: Vice Provost or Provost). Reasonable measures will be taken to determine whether or not the student is at their on-campus place of residence and whether or not some who are familiar with the student have seen or heard from the student recently or are aware of where he or she may be.

If the student reported missing is not a Resident Student, Public Safety will conduct a preliminary investigation to verify the situation and to determine the circumstances which exist relating to the reported missing student. If Public Safety determines that the student be deemed missing, it will contact the appropriate law enforcement agency and provide the relevant information.

Upon determination by the Director of Public Safety or the Dean of Students that a resident student is missing, the following will occur within 24 hours:

- The designated emergency contact (in My.CU or on the student's housing form) will be notified as soon as possible.

- The student's custodial parent or guardian will also be notified if that person is not the designated emergency contact *and* the student is under 18 years of age and not an emancipated individual.
- Appropriate local law enforcement will be notified, even if the student has not registered a contact person.

The student's designated emergency contact will be utilized as the contact in this situation. However, any Resident Student has the option to register a confidential contact person to be notified in the case that s/he is determined to be missing (*Missing Person Confidential Contact Form* available in Student Services). Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information.

Students are encouraged to periodically review and update their emergency contact information in their My.CU account.