

# Concordia University Applicant Recommendation

**to be completed by applicant**

Please complete the applicant information portion and give to a reference for completion. Acceptable references include:

- Academic Instructor • Advisor • Employer • Supervisor • Dean of Students from an institution you attended • Guidance Counselor

Please type or print.

Name: \_\_\_\_\_  
Last
Legal First
Middle
Other name(s) on Academic Records

Mailing Address: \_\_\_\_\_  
Street
City

\_\_\_\_\_  
State/Province
Zip
Country

Intended semester of entry: \_\_\_\_\_

*By signing this form, I waive my right to view this recommendation.*

Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Applicant's signature: \_\_\_\_\_

Unless requested, you will not be granted access to the completed recommendation. **Freshman Applicants:** Ask a current academic instructor or your guidance counselor to complete this form. **Transfer Applicants:** Ask a current or former academic instructor, advisor, employer, supervisor, or dean of students to complete this form.

**to be completed by the reference**

Evaluator: We would appreciate your careful and candid evaluation of the above-named applicant for admission to Concordia University. Your appraisal is important in determining his or her probable educational success. Your comments will not become part of applicant's academic record and will be kept confidential.

Please rate the applicant in comparison to other students you have known who have been successful in college. Circle one.

	No Basis	Poor	Below Average	Average	Above Average	Excellent
	0	1	2	3	4	5
<b>ACADEMIC RATING</b>						
Academic Achievement	0	1	2	3	4	5
Writing Skills	0	1	2	3	4	5
Speaking Skills	0	1	2	3	4	5
Listening Skills	0	1	2	3	4	5
Intellectual Potential	0	1	2	3	4	5
Disciplined Study Habits	0	1	2	3	4	5
Logical Reasoning	0	1	2	3	4	5
Computer Literacy	0	1	2	3	4	5

**CHARACTER & PERSONALITY**

Commitment to Career Goal	0	1	2	3	4	5
Self-Confidence	0	1	2	3	4	5
Peer Relationships	0	1	2	3	4	5
Integrity	0	1	2	3	4	5
Concern for Others	0	1	2	3	4	5
Leadership	0	1	2	3	4	5
Takes Responsibility for Own Actions	0	1	2	3	4	5

In the space provided below or on letterhead, please evaluate this applicant's personal and academic qualifications. We are especially interested in your comments on personal ability, creative ability, work habits, and academic potential. We welcome any comments you feel would be relevant.

Print Name: \_\_\_\_\_

Date: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Reference's signature: \_\_\_\_\_

Employer /Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

Phone number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ E-mail: \_\_\_\_\_

Length of acquaintance with applicant: \_\_\_\_\_ In what context have you known the applicant? \_\_\_\_\_

*Concordia University admits students of any religion, race, color, national and ethnic origin, sex, age, sexual orientation, and disability to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of religion, race, color, national and ethnic origin, sex, age, sexual orientation, or disability in administration of its educational policies and programs, admission policies, merit scholarships and loan programs, and athletic or other university administered programs. Complaints or charges should be filed with the University's Title IX coordinator.*

**Return all application materials to:**  
**CONCORDIA UNIVERSITY**  
2811 NE Holman Street  
Portland, OR 97211-6099

**For more information contact us at:**  
Admissions 503-280-8501  
Toll-free 800-321-9371  
admissions@cu-portland.edu  
www.cu-portland.edu