

# Concordia University Applicant Recommendation

*to be completed by applicant*

Please complete the applicant information portion and provide to a reference for completion. Acceptable references include:

- Academic Instructor • Advisor • Employer • Supervisor • Dean of Students from an institution you attended • Guidance Counselor

Please type or print.

Name: \_\_\_\_\_  
Last
Legal First
Middle
Other name(s) on Academic Records

Mailing Address: \_\_\_\_\_  
Street
City
State
Zip

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Intended semester of entry: \_\_\_\_\_

*By signing this form, I waive my right to view this recommendation.*

Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Applicant's signature: \_\_\_\_\_

*to be completed by the evaluator*

Evaluator: We would appreciate your careful and candid evaluation of the above-named applicant for admission to Concordia University. Your appraisal is important in determining his or her probable educational success. Your comments will not become part of applicant's academic record and will be kept confidential.

Please rate the applicant in comparison to other students you have known who have been successful in college. Circle one.

|                              | No Basis | Poor | Below Average | Average | Above Average | Excellent |
|------------------------------|----------|------|---------------|---------|---------------|-----------|
|                              | 0        | 1    | 2             | 3       | 4             | 5         |
| <b>ACADEMIC RATING</b> ----- |          |      |               |         |               |           |
| Academic Achievement         | 0        | 1    | 2             | 3       | 4             | 5         |
| Writing Skills               | 0        | 1    | 2             | 3       | 4             | 5         |
| Speaking Skills              | 0        | 1    | 2             | 3       | 4             | 5         |
| Listening Skills             | 0        | 1    | 2             | 3       | 4             | 5         |
| Intellectual Potential       | 0        | 1    | 2             | 3       | 4             | 5         |
| Disciplined Study Habits     | 0        | 1    | 2             | 3       | 4             | 5         |
| Logical Reasoning            | 0        | 1    | 2             | 3       | 4             | 5         |
| Computer Literacy            | 0        | 1    | 2             | 3       | 4             | 5         |

| <b>CHARACTER &amp; PERSONALITY</b> ----- |   |   |   |   |   |   |
|--|---|---|---|---|---|---|
| Commitment to Career Goal                | 0 | 1 | 2 | 3 | 4 | 5 |
| Self-confidence                          | 0 | 1 | 2 | 3 | 4 | 5 |
| Peer Relationships                       | 0 | 1 | 2 | 3 | 4 | 5 |
| Integrity                                | 0 | 1 | 2 | 3 | 4 | 5 |
| Concern for Others                       | 0 | 1 | 2 | 3 | 4 | 5 |
| Leadership                               | 0 | 1 | 2 | 3 | 4 | 5 |
| Takes Responsibility for Own Actions     | 0 | 1 | 2 | 3 | 4 | 5 |

APPLICANT INFORMATION

EVALUATION

In the space provided below or on letterhead, please evaluate this applicant's personal and academic qualifications. We are especially interested in your comments on personal ability, creative ability, work habits, and academic potential. We welcome any comments you feel would be relevant.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Employer/Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Phone number: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ E-mail: \_\_\_\_\_  
Month Day Year

Length of acquaintance with applicant: \_\_\_\_\_ In what context have you known the applicant? \_\_\_\_\_

*Concordia University admits students of any religion, race, color, national and ethnic origin, sex, age, sexual orientation and disability to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of religion, race, color, national and ethnic origin, sex, age, sexual orientation or disability in administration of its educational policies and programs, admission policies, merit scholarships and loan programs, and athletic or other university-administered programs. Complaints or charges should be filed with the University's Title IX coordinator.*

**PLEASE RETURN THIS RECOMMENDATION TO:**

**CONCORDIA UNIVERSITY**  
2811 NE Holman Street  
Portland OR 97211-6099

Admissions (503) 280-8501  
Toll-free (800) 321-9371

admissions@cu-portland.edu  
www.cu-portland.edu